

# Lesson 71: Editing Checklist

Read through your book report and fix any mistakes. Here is an editing checklist. Aim for a check mark in each box.

## Introduction

- My introduction begins with an attention grabber.
- My introduction has at least three sentences.
- My introduction ends with the main idea of my essay.

## Body

- The body of my essay has at least three paragraphs.
- Each paragraph of the body starts with a topic sentence.
- Each paragraph of the body has at least three supporting sentences.
- Each paragraph of the body has a conclusion sentence.

## Conclusion

- My conclusion has at least three sentences.
- My conclusion restates my main idea.
- My conclusion answers the question, "So what?"

## Unity

- My paper flows well and makes sense.
- My paper uses transition words.
- My paper is interesting.

## Subject Matter

- My paper has different sentences – short, long, compound, complex.
- My paper uses descriptive words.
- All parts of my paper support my main idea.

## Grammar/Mechanics

- All words are spelled correctly.
- There are no grammatical mistakes.
- There are no punctuation errors.
- There are no fragments.
- There are no run-on sentences.

